



December 31<sup>st</sup>, 2015

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## **WISCONSIN FARMLAND PRESERVATION TAX CREDIT** **2016 ANNUAL CERTIFICATION INSTRUCTIONS**

### **PLEASE READ AND FOLLOW CAREFULLY.**

Enclosed is your Annual Certification Form. In order to maintain compliance for the Wisconsin Farmland Preservation Tax Credit (FPP) you must fill out the form and return it along with the \$25 Certification fee to the Jefferson County Land & Water Conservation Department (LWCD) by April 15, 2016. After this date late fees apply.

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- It is your responsibility to ensure a Crop Year 2016 checklist is on file with our office. Please call our office at (920) 674-7110 to ask if the checklist has been turned in.
- Do not send in your annual certification in without a Nutrient Management Plan 590 checklist on file.

### **WE WILL RETURN YOUR CERTIFICATION BACK TO YOU IF THE 590 CHECKLIST IS NOT ON FILE.**

- Check with your crop consultant or renter to see if one has been turned in. If you have multiple renters each renter will need to have a checklist on file or submit both with your certification. *\*Farmer/landowner written plans are subject to additional requirements detailed in the supplemental guide enclosed.\**
- Any omissions will result in your certification being returned to you.
- Please Note: You can file your Wisconsin Tax Return prior to turning in your Annual Certification.
- If you have purchased or sold land or had a change in zoning, you will need to notify the Conservation Office to obtain a Compliance Certificate to send to the Department of Revenue documenting your eligible acres.

If you have questions regarding Farmland Preservation Program please call (920) 674-7110.